

Sport for Life Annual General Meeting Minutes

Attendees: Ram Nayyar (Chair), Jacquelyn Novak Nayyar, Nathan Wong, Gord Plottel, Elise Marcotte, Grant Thornton representatives

Regrets: Sylvie Béliveau

Resources: Richard Way, Tanya Labrecque, Hardeep Buttar, Tawana Lewis-Harrison

Agenda Items:

1. **Call to Order** - Ram

1.1 Approval of Agenda - June 24, 2025

- 1.1.2 **Motion: Be it resolved that the Sport for Life AGM Agenda of June 24, 2025, is approved.**

Jacquelyn noted that one motion in the nominations section has been removed from the agenda.

Moved by Gord and seconded by Jacquelyn. Approved.

1.2 Approval of Minutes

- 1.2.1 [AGM meeting minutes - June 25, 2024](#)

- 1.2.2 **Motion: Be it resolved that the AGM Minutes of June 25, 2024, are approved.**

Moved by Jacquelyn and seconded by Nathan. Approved.

2. **Audited Financial Statements 2024-2025** – Grant Thornton

- 2.1 Grant Thornton will present the [draft Audit Package for 2024-2025](#)

- 2.2 [Sport for Life Finance Briefing as of March 31 Year-end 2024-2025](#)

- 2.3 **Motion: Be it resolved that the Sport for Life-PL4L Audited Financial Statements 2024-2025 are approved.**

Reviewed the year-end audit and draft financial statements. Review of unadjusted Accounts Receivable that were not material.

Clarification on the outstanding Accounts receivable and their makeup was provided.

Going concern definition: indicators that the organization will be able to continue in the future.

Moved by Jacquelyn and seconded by Gord. Approved.

3. **Confirmation of Auditors FY 2024-2025** - Ram

3.1 Discussion

- 3.1.1 **Motion: Be it resolved that Sport for Life confirms the appointment of [Grant Thornton](#) as auditors for the 2025-2026 FY is approved.**

Moved by Gord and seconded by Jacquelyn. Approved.

4. **Sport for Life 2025-2026 Consolidated Budget** - Richard

4.1. [Sport for Life 2025-2026 Consolidated Budget](#)

4.2. [2025-2026 Consolidated Budget Summary](#)

Motion: Be it resolved that the Sport for Life 2025-2026 Consolidated Budget is approved.

Richard noted that the deficit budget is currently at \$291K. The revenue reduction was primarily due to the PHAC project ending and the SPA-PL project not being renewed.

ACTION: Richard recommended that the reserve funds allocation be brought to the F&A committee meeting in October for recommendation to the next Board meeting.

Moved by Ram and seconded by Nathan. Approved.

5. **Board and Committee Nominations** - Jacquelyn

Nathan indicated that he will not be renewing his term as a Board and committee member for this final term. His term will finish at the end of September 2025. He has been with Sport for Life for 17 years. The team expressed many thanks and appreciation for Nathan's contributions.

5.1. **Be it resolved that Sylvie Beliveau is renewed as Sport for Life Board member for her final 3-year term.**

Moved by Ram and seconded by Gord. Approved.

5.2. **Be it resolved that Jacquelyn Novak Nayyar is renewed as Sport for Life Board member for her final 3-year term.**

Moved by Gord and seconded by Nathan. Approved.

5.3. **Be it resolved that Ram Nayyar is renewed as a Sport for Life Finance and Audit committee member for another 2-year term.**

Moved by Gord and seconded by Elise. Approved.

5.4. **Be it resolved that Rosemary Redgrift is renewed as a Sport for Life Governance committee member for another 2-year term.**

Moved by Ram and seconded by Gord. Approved.

6. **CEO Reports** - Richard

6.1. [Year in Review 2024-2025 – EN](#)

6.2. [Year in Review 2024-2025 – FR](#)

6.3. [Sport for Life KPI Annual Report 2024-2025](#)

6.4. [Sport for Life KPI Financial Annual Report 2024-2025](#)

Covered in the previous meeting. No further discussion or questions.

7. **Other Business** - Ram

7.1. FYI - The French translation of the Strategic Plan 2025-2028 has been uploaded to the website. <https://sportpourlavie.ca/rapports-annuels/>

8. **Adjournment**

8.1. **Motion:** Be it resolved that the Sport for Life AGM meeting is adjourned.

Moved by Meghan and seconded by Jacquelyn. Approved.

It was noted that this is potentially Richard's last board and committee meeting. Many thanks and appreciation were expressed for the commitment and dedication to Sport for Life and the entire sport system.

Summary of ACTIONS:

ACTION: Richard recommended that the reserve funds allocation be added to the F&A committee meeting in October for recommendation to the next Board meeting.